

Maryland Department of Public Safety & Correctional Services
MBE Subcontractor Unavailability Certificate

SOLICITATION No. _____

I HEREBY CERTIFY THAT THE FIRM OF _____

_____ PRIME CONTRACTOR COMPANY NAME _____ PROJECT / CONTRACT TITLE AND NUMBER

_____ on _____
ADDRESS (NUMBER - STREET - CITY - STATE - ZIP) DATE

CONTACTED THE MBE FIRM, TO OBTAIN A OFFER/BID FOR WORK/SERVICES IN RELATION TO THE ABOVE CONTRACT:

_____ CONTACTED MBE SUBCONTRACTOR NAME _____ ADDRESS (NUMBER - STREET - CITY - STATE - ZIP)

_____ WORK / SERVICES

TO THE BEST OF MY KNOWLEDGE AND BELIEF, SAID MINORITY BUSINESS ENTERPRISE IS UNAVAILABLE FOR WORK/SERVICE IN RELATION TO THE ABOVE PROJECT / CONTRACT, OR IS UNABLE TO SUBMIT A OFFER/BID FOR THE FOLLOWING REASON(S):

_____ REASON(S)

_____ PRINTED MBE NAME

_____ IF POSSIBLE, MBE SIGNATURE

_____ DATE

I HEREBY CERTIFY THAT THE ABOVE MINORITY BUSINESS ENTERPRISE WAS OFFERED AN OPPORTUNITY TO BID ON THE ABOVE CONTRACT BY THE ABOVE PRIME CONTRACTOR. THIS STATEMENT IS A TRUE ACCOUNT OF WHY THE ABOVE MBE FIRM DID NOT SUBMIT AN OFFER/BID ON THE ABOVE PROJECT / CONTRACT.

_____ PRINT PRIME CONTRACTOR'S NAME

_____ PRIME CONTRACTOR'S SIGNATURE

_____ DATE

Note: You must use a separate form for each MBE Subcontractor

**SUBMIT WITHIN 10 WORKING DAYS OF NOTIFICATION OF APPARENT AWARDEE
ONLY TO BE SUBMITTED WHEN REQUESTING A WAIVER.**