

Maryland Department of Public Safety & Correctional Services
MBE Subcontractor Unavailability Certificate

CONTRACT No. _____	
I HEREBY CERTIFY THAT THE FIRM OF	
_____	_____
PRIME CONTRACTOR COMPANY NAME	PROJECT / CONTRACT TITLE
_____	_____
ADDRESS (NUMBER - STREET - CITY - STATE - ZIP)	on _____ DATE
CONTACTED THE MBE FIRM TO OBTAIN AN OFFER/BID FOR WORK/SERVICES IN RELATION TO THE ABOVE CONTRACT:	
_____	_____
CONTACTED MBE SUBCONTRACTOR NAME	ADDRESS (NUMBER - STREET - CITY - STATE - ZIP)

Work / SERVICES	
TO THE BEST OF MY KNOWLEDGE AND BELIEF, SAID MINORITY BUSINESS ENTERPRISE IS UNAVAILABLE FOR WORK/SERVICE IN RELATION TO THE ABOVE PROJECT/CONTRACT, OR IS UNABLE TO SUBMIT AN OFFER/BID FOR THE FOLLOWING REASON(S):	
<div style="border: 1px solid black; height: 80px; width: 100%;"></div>	_____
	PRINTED MBE NAME

	IF POSSIBLE, MBE SIGNATURE
REASON(S)	_____
	DATE
I HEREBY CERTIFY THAT THE ABOVE MINORITY BUSINESS ENTERPRISE WAS OFFERED AN OPPORTUNITY TO BID ON THE ABOVE CONTRACT BY THE ABOVE PRIME CONTRACTOR. THIS STATEMENT IS A TRUE ACCOUNT OF WHY THE ABOVE MBE FIRM DID NOT SUBMIT AN OFFER/BID ON THE ABOVE PROJECT / CONTRACT.	

	PRINT PRIME CONTRACTOR'S NAME

	PRIME CONTRACTOR'S SIGNATURE

	DATE

Note: A separate form shall be used for each MBE Subcontractor

**SUBMIT WITHIN 10 WORKING DAYS OF NOTIFICATION OF APPARENT AWARDEE
ONLY TO BE SUBMITTED WHEN REQUESTING A WAIVER.**